



CANNON BUILDING
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DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
BOARD OF PLUMBING AND HVACR EXAMINERS

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PUBLIC MEETING MINUTES:	BOARD OF PLUMBING & HVACR EXAMINERS
MEETING DATE AND TIME:	Monday, November 10, 2014 at 8:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon
MINUTES APPROVED:	January 13, 2015

MEMBERS PRESENT

Charles Robbins, Professional Member, President
Harold Caswell, Professional Member, Vice President
Frank Beebe, Professional Member
James Anderson, Public Member
Craig Tenaro, Professional Member
John Mills, Professional Member

MEMBERS ABSENT

John Brady, Public Member
Carol Guilbert, Public Member, Secretary

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Kevin Maloney, Deputy Attorney General
Latonya Brown, Administrative Specialist II

OTHERS PRESENT

Chuck Davidson, DPH
David LaFazia, Delaware Tech-Owens (RHA)

CALL TO ORDER

Mr. Robbins called the meeting to order at 8:45 am.

INTRODUCTION OF NEW BOARD MEMBER-John Mills

The Board introduced themselves to Mr. Mills.

REVIEW OF MINUTES

A motion was made by Mr. Beebe, seconded by Mr. Caswell, to approve the October 14, 2014 minutes. The motion carried unanimously.

UNFINISHED BUSINESS

Proposed to Deny Hearing- Andrew Lange

Ms. Brown received notice that Mr. Lange had passed away on November 3, 2014. Ms. Brown mentioned to the Board that she has received the obituary. A motion was made by Mr. Robbins, seconded by Mr. Caswell to approve the final denial of Mr. Lange's plumbing application. The motion carried unanimously.

Re-Review of Applications

A motion was made by Mr. Anderson, seconded by Mr. Beebe to approve the application of Antonio Olivo to take the Master HVACR Exam. The motion carried unanimously.

A motion was made by Mr. Anderson, seconded by Mr. Beebe to approve the Master HVACR reciprocity application of Eric Martin. The motion carried unanimously.

NEW BUSINESS

Review of Examination Applications

A motion was made by Mr. Caswell, seconded by Mr. Anderson to approve Nicholas Semonelle to take the Master Plumber Exam. The motion carried unanimously.

A motion was made by Mr. Caswell, seconded by Mr. Anderson, to approve Michael Fuller to take the Master HVACR Restricted Exam. The motion carried unanimously.

A motion was made by Mr. Caswell, seconded by Mr. Anderson to table the Master Plumber application of Matthew Jolley. Mr. Jolley failed to provide the Board with verification of employment under a licensed plumber. The motion carried unanimously.

Review of Reciprocity Applications

A motion was made by Mr. Mills, seconded by Mr. Caswell to approve the Master HVACR Restricted application of Kent Shonborn. The motion carried unanimously.

Ratification of Applications

A motion was made by Mr. Caswell, seconded by Mr. Beebe to ratify the applications of Christopher Callahan (Master Plumber), Eric Bowman (Master HVACR), and William Dryden (Master HVACR). The motion carried unanimously.

Elections

A motion was made by Mr. Mills, seconded by Mr. Beebe to elect Charlie Robbins for President, Harold Caswell for Vice-President and Carol Guilbert for Secretary. The motion carried unanimously.

Complaint Status

34-13-13 Open

34-14-13 Open

OTHER BUSINESS BEFORE THE BOARD

Discussion of Delaware Code 1806

Mr. Maloney handed out statutory changes to Delaware Code 1831 for the Board to review. Mr. Maloney suggested that the Board take the document home to review so that it can be discussed at the next scheduled Board meeting.

PUBLIC COMMENT

Mr. Davidson and Mr. Maloney informed the Board that according to 1806(c) the Board is responsible for promulgating the IFC and the IMC within 1 calendar year of their issuance with

whatever modifications the Board deems appropriate. Mr. Davidson mentioned that Public Health is in the process of promulgating the 2015 version of the IFC and IMC. Mr. Maloney stated that he will write up a proposed regulation that states the Board of Plumbing & HVACR adopts the 2015 IMC/IFC. After the 2015 IFC/IMC is adopted, the Board should notify every political subdivision within the State of Delaware. If they have any addendums, they need to submit it to the Board for approval.

NEXT SCHEDULED MEETING

The next board meeting will be held on January 13, 2015 at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

A motion was made by Mr. Robbins seconded Mr. Tenaro, to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 9:33 am.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "LaTonya Brown". The signature is stylized with a large, looped "L" and a cursive "Brown".

LaTonya BROWN
Administrative Specialist II